

EMILY ERICKSON

Paralegal

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“When faced with dispute, our litigation team works collaboratively and tirelessly to deliver optimal results that meet your goals. We have embraced the way technology allows us to work more efficiently.”

ABOUT ME

I thrive in the fast-paced environment of litigation. In supporting the discovery process, I obtain information and facts essential to the preparation of cases. Electronic records are a critical part of virtually every case. Technically adept, I work with our litigation attorneys to navigate the challenges presented by eDiscovery and manage our courtroom technology.

With eight years of paralegal experience, I provide assistance on a wide variety of cases in the following areas:

- drafting and responding to discovery requests, including interrogatories, document requests, and subpoenas
- reviewing, managing, and producing discovery documents
- preparing for depositions, hearings, and trials
- managing courtroom technology
- presenting visual or audio exhibits at hearings and trials
- drafting and revising pleadings, motions, affidavits, and briefs
- corresponding with clients and opposing counsel

Proficient in case management, I help to ensure each step of the process occurs as planned and vigilantly track deadlines. With keen attention to detail, I organize thousands of documents—managing where they are, how to find them, what is in them, and which party they apply to in each case. I take pride in producing high-quality, cost-effective work.



SERVICES

Litigation

CREDENTIALS

EDUCATION

- B.S., Paralegal Studies, Minnesota School of Business, St. Cloud, 2010



HENSON EFRON