

# SARAH RIPLEY

Paralegal

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## SERVICES

Estate, Trust and Probate

## CREDENTIALS

### EDUCATION

- B.S. in Paralegal with emphasis in civil litigation, Minnesota State University-Moorhead, 2009



HENSON EFRON

“With estate planning, it's important to understand the big picture before diving into the detail. I am here to assist clients, always keeping their long-term objectives in mind.”

## ABOUT ME

**I believe in being a good and compassionate listener with the goal of understanding our clients' needs so that I can assist my team in delivering exceptional comprehensive services.**

As a well-rounded paralegal with experience in various aspects of the law, I bring a broad perspective to my role. I am a reliable resource and key point of contact for clients, attorneys and colleagues. In my role as a paralegal in the estate planning, trust and probate group, I am responsible for:

- coordinating probate and trust administration, including: collecting assets, preparing pleadings, inventories, and accountings
- guardianship and conservatorship administration and pleadings
- preparing and filing fiduciary tax returns
- reviewing estate planning documents
- working with clients to collect needed information and assist with beneficiary designations
- real estate deeds and related assistance

We are often times dealing with clients at a difficult time whether it's because of the loss of a loved one or the challenges of navigating their role as a fiduciary. It's important to me to be a valued resource for my team and our clients no matter the circumstances.